

**MARATHA MANDAL
ARTS AND COMMERCE COLLEGE, KHANAPUR**

**Certificate course on
Communicative English
2019-20**

Objectives of the course:

This course is designed to gain communicative skills in short period and students to gather more knowledge.

Duration of Course

This course is of 3 Months that is maximum 30 Hours

Examination

Examination is based on the syllabus of this course. The maximum marks is 40 there will be long answer questions each 5 marks of 25 marks and 5 Three mark questions of 15 mark

Issue of Certificate

The certificate will be issued to the students after completing the course and securing minimum 15 marks in the examination



**Principal
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Arts & Commerce College
Khanapur 59'302 Dist. Belgaum**

OBJECTIVES OF COMMUNICATIVE ENGLISH

- Deliver effective messages based on the analysis of topic, audience and context.
- Demonstrate research skills including the ability to formulate research questions and interpret various types of evidence.
- Engage in critical thinking with regard to message analysis.
- Explain the role of communication in the formation of individual and cultural identities.
- Apply theoretical perspectives and methods to communication.



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PROGRAM OUTCOMES OF COMMUNICATIVE ENGLISH

- Describes the differences between the goals, and methods of rhetorical and social scientific inquiry.
- Deliver effective messages based on the analysis of topics , audience and context.
- Engage critical thinking with regard to message analysis.
- Explain the role of communication in the formation of the individual and cultural identities and how that influences communication.



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MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR

COMMUNICATIVE ENGLISH- (SHORT TERM COURSE)

Annual Report- 2019-2020

Short Term Course on "Communicative English" was introduced for B.A. and B.Com & Students for the academic year 2019-20 under the guidance of S. G. Sonnad, Principal of Maratha Mandal Arts and Commerce College, Khanapur. Prof. Malbannavar was the Coordinator of the short term course. Information about the short term course was given to the students and 25 students were enrolled their names for the course.

Inaugural function of the short term course was held on 18th October 2019 in the function hall under the Presidentship of Prof. S. G. Sonnad, Principal of the college, Khanapur. Prof. Prasanna Joshi was the Chief Guest of the function. Prof. Rajashree Malabannavar welcomed the dignitaries on the dais, students and introduced the chief guest of this function. The course was inaugurated by lighting the lamp. Prof. Joshi spoke about the importance of learning language skills. Prof. S. G. Sonnad expressed the views regarding the importance of English. The function ended by the vote of thanks proposed by Prof. Celina Paul. Miss. Rajashree Tirivir was the Programme Director.

Syllabus was framed by Prof. Celina Paul of the course. There are 5 units in the syllabus, which will help the students to understand the importance of Communicative English, the various interactive classes like seminars and group discussions were conducted to make the communication of the language easy and effective.. Even time table was set and according to the time table Friday

Saturday classes were conducted at 1.30 pm. To 2.30 pm. From 25th C
15th January, 25 classes were engaged to complete the syllabus. After c
the syllabus the notice was circulated to give the information about the s
course examination to the student. The examination was conducted on 28th
2019 at 11 am to 02 pm. marks question paper was set and minimum 2
were required to pass the exam. Answer papers were evaluated by
C.N.Paul.

In the valedictory function the certificates were distributed by the h
Principal Prof. S. G. Sonnad and by the coordinator Prof. Rajashree Malabar
The function ended by the vote of thanks proposed by Prof. Celina
Prof. Rajashree Tirivir was the Programme Director.



Prof. Celina Paul

Co-ordinator



**Principal
Maratha Mandal's
Prof. S. G. Sonnad
Khanapur**

Principal

**MARATHA MANDAL
ARTS AND COMMERCE COLLEGE, KHANAPUR**

**Certificate course on
ENTREPRENEURSHIP DEVELOPMENT
2019-20**

Objectives of the course:

- To increase the knowledge and skills related to entrepreneurship
- To develop the entrepreneurial mind set
- To provide knowledge about Government plans and Programs

Duration of Course

This course is of 3 Months that is maximum 30 Hours

Examination

Examination is based on the syllabus of this course. The maximum marks is 100 there will be 7 long answer questions out of which 5 has to be written and each carries 20 marks

Issue of Certificate

The certificate will be issued to the students after completing the course and securing minimum 35 marks in the examination


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Short term Course
ENTREPRENEURSHIP DEVELOPMENT
2019-20

Objectives of the course:

- To increase the knowledge and skills related to entrepreneurship
- To develop the entrepreneurial mind set
- To provide knowledge about Government plans and Programs
- To encourage self-employment tendencies
- Understand the business environment and market

Course Outcome:

At the end of this course students will be able to:

CO 1: To enable the students to have a right prospective to start an enterprise.

CO 2: To help students understand various concepts of entrepreneurship and its role in economic development.

CO 3: It will also provide students with various types of support available for entrepreneurs and inculcate the spirit of entrepreneurship among students.

CO 4: It enhances them to formulate the project report and provide understanding of General format of a project report, concepts and methods.



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MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR

Entrepreneurship Development-(SHORT TERM COURSE)

Annual Report- 2019-2020

Short Term Course on "Entrepreneurship Development" was introduced for B. A and B.Com Students for the academic year 2019-20 under the guidance of Prof. S. G. Sonnad, Principal of Maratha Mandal Arts and Commerce College, Khanapur Prof. Malbannavar was the Coordinator of this short term course. The information about the short term course was given to the students and 10 students were enrolled their names for the course.

Inaugural function of the short term course was held on 1st Oct 2019 in the function hall under the Presidentship of Prof. S. G. Sonnad, Principal of the college, Khanapur. Prof. Prasanna Joshi was the Chief Guest of this function. Prof. Rajashree Malabannavar welcomed the dignitaries on the dias & students and introduced the chief guest of this function. The course was inaugurated by lighting the lamp. Prof. Joshi spoke about the importance of Entrepreneurship in developing economy. Prof. S. G. Sonnad expressed the views regarding the importance of Entrepreneurship in the current economic situations to overcome problems like unemployment and poverty. The function ended by the vote of thanks proposed by Prof. Rajashree Malabannavar. Miss. Suma Agasimani was the Programme Director.

Syllabus was framed by Prof. Rajashree Malabannavar for the course. There are 5 units in the syllabus, which will help the students to understand the importance of Entrepreneurship Development, the various policies and programs


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Arts & Commerce College

by government for the development and process of business from scratch to successful enterprise. Even time table was set and according to the time table Friday and Saturday classes were conducted at 1.30 pm. To 2.30 pm. From 4th October to 15th January 2020, 26 classes were engaged to complete the syllabus. After completed the syllabus the notice was circulated to give the information about the short term course examination to the student. The examination was conducted on 4th February 2020 at 11 am to 02 pm. 100 marks question paper was set and minimum 40 marks were required to pass the exam. Answer papers were evaluated by Prof. Rajashree Malabannavar and Miss. Kajal Kannukar had scored 90 marks and got the first rank, Miss. Sneha Gavas (B.Com V) had scored 88 marks and got the second rank and Miss. Pranali Patil had scored 85 marks and got the third rank in the examination of Entrepreneurship Development short term course.

In the valedictory function the certificates were distributed by the hands of Principal Prof. S. G. Sonnad and by the coordinator Prof. Rajashree Malabannavar. The function ended by the vote of thanks proposed by Prof. Jayashri Hanchinmani. Miss. Swati Patil was the Programme Director.



Prof. Rajashree Malabannavar
Coordinator



Prof. S. G. Sonnad
Principal
Maratha Mandal
Arts & Commerce College
Chhanar 59 302 Dist. Belgaur

**MARATHA MANDAL
ARTS AND COMMERCE COLLEGE, KHANAPUR**

**CERTIFICATE COURSE IN
"FUNCTIONAL KANNADA"
BROCHURE-2019-20**

OBJECTIVES

**THIS COURSE IS DESIGNED TO GAIN THE KNOWLEDGE OF OFFICEAL
LANGUAGE, OFFICIAL LETTERS, TRANSLATOION
&
TO IMPROVE THE COMMUNICATION SKILL IN KANNADA**

DURATION OF COURSE

THIS COURSE IS OF 3 MONTHS THAT IS MAXIMUM 30 HOURS

EXAMINATION

**EXAMINATION IS BASED ON THE SYLLABUS OF THIS COURSE. THERE WILL BE MULTIPLE
QUESTIONS OUT OF 50MARKS**

CERTIFICATE

STUDENT WILL BE RECEIVE THE CERTIFICATE AFTER PASSEDTHE EXAM


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Khanapur

**MARATHA MANDAL
ARTS AND COMMERCE COLLEGE, KHANAPUR
2019-20**

**CERTIFICATE COURSE IN
FUNCTIONAL KANNADA**

OBJECTIVES

**THIS COURSE IS DESIGNED TO GAIN THE KNOWLEDGE OF
OFFICIAL
LANGUAGE, OFFICIAL LETTERS, TRANSLATION
&
TO IMPROVE THE COMMUNICATION SKILL IN KANNADA**



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Khanapur-591302 Dist. Belgaum

MARATHA MANDAL
ARTS AND COMMERCE COLLEGE, KHANAPUR
2019-2020

OUTCOME OF THE CERTIFICATE COURSE

"FUNCTIONAL KANNADA"

- | | |
|---|---|
| 1 | Able to understand the meaning and importance of functional kannada |
| 2 | Able to understand the national language and official language |
| 3 | Able to understand and use the official letters |
| 4 | Able to learn and apply the skill of translation. |
| 5 | Able to speak, Write and to understand the kannada language |
| 6 | Able to communication in kannada |


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MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR

"Functional Kannada"

(SHORT TERM COURSE)

Annual Report- 2019-2020


Short Term Course on "Functional Kannada" was introduced for B.A & Bcom 1Sem & Students for the academic year 2021-22 Dr. Sunanda M Kurani was the Co-ordinator of this short term course. The information about the short term course was given to the students and 20 students were enrolled their names for the course.

BOS meeting of the short term course was held on 4th January 2021 in the Class room no.05 under the Presidentship of Prof S. G. Sonnad, Principal of the college, Khanapur. Syllabus was framed by the BOS committee. Dr. Sunanda M Kurani was the coordinator & (HOD of Kannada Dept.) & Dr. Siddagangamma,

Prof. Mahesh Gurangouder were the members of BOS committee. Syllabus was framed by BOS committee for the course. There are 12 units in the syllabus, which will help the students to understand the importance of functional kannada, Role of kannada as a State Language, kpsc and upsc, as well as in Banking sector, translation all compitition exams etc. Even time table was set and according to the time table Monday classes were conducted at 8.00 pm. To 9.30 pm. From 1st January 2021 to 22 March 2021, 15 classes were engaged to complete the syllabus. After completed the syllabus BOE meeting was conducted on 19 March 2021 to discuss about the exam. The notice was circulated to give the information about the short term course examination to the student.

The examination was conducted on 26 March 2021 at 11 am to 02 pm. 100 marks question paper was set and minimum 50 marks were required to pass the exam. Answer papers were evaluated by Dr. Sunanda M Kurani. Miss. Malprabha N hundre had scored 49 marks and got the first rank, Miss. Ankita powar, scored 48 marks and got the second rank Vinayak mirashi had scored 47 marks and got the third rank in the examination of functional kannada, short term course.

Short term course certificate distribution function was organized. The certificates were distributed by the hands of our Principal Prof. S. G. Sonnad and by the co-ordinator Dr. Sunanda M Kurani. The function ended by the vote of thanks proposed by Miss. Anita patil was the Programme Director.


Dr. Sunanda M Kurani

Co-ordinator


Principal
Maratha Mandal's
Arts & Commerce College
Khanapur

Prof. S. G. Sonnad

Principal

**Maratha Mandali's Arts and
Commerce College Khanapur**

Certificate course on Management
Banking and Insurance

2019-2020
BROCHURE

***Objectives**

To collect savings or idle money from at lower rate of interest and lend these public money at higher rate of interests.

***Duration of course**

This course 3 moths i.e. Maximum 30hours

***Examination**

Examination is based on the syllabus of this course. The question paper will of 50 marks

***Certificate**

After Course in the exam students will receive a certificate


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Maratha Mandal's
Arts and Commerce College Khanapur

OBJECTIVES

1. To make the students understand the various services offered and various risks faced by banks.
2. To make them aware of various banking innovations after nationalization To give them an overview about insurance industry.
3. To make the students understand various principles, provisions that govern the Life General Insurance contracts.

OUT COMES

1. Understand the risks faced by banks and ways to overcome them.
2. Understand the difference between Life and Non Life Insurance.
3. Understand how to use to choose life insurance policies based on their needs.


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BANKING MANAGEMENT AND INSURANCE"
(SHORT TERM COURSE)

Annual Report
2019-20

Short Term Course for the subject **"BANKING**

MANAGEMENT AND INSURANCE" was introduced for B.Com III Sem

students for the academic year 2019-20 under the guidance of Prof. S. G. Sonnad,

Principal of Maratha Mandal Arts and Commerce College, Khanapur. Dr.

J.K. Bagewadi is working as a co-ordinator of this short term course. The

information about the short term course was given to the students and 28 students

B.Com III rd Sem enrolled their names for the course.

On Tuesday the 4th July 2019 with the permission of Principal Prof. S.

Sonnad Inauguration Function of short term course **"BANKING**

MANAGEMENT AND INSURANCE " was organized in the college

auditorium hall at 1.30 pm. The function was started by the mass prayer. Prof.

J.K. Bhatkande welcomed the Chief Guest Prof. Snehal Pawar and President Prof.

Sonnad. co-ordinator Dr. J.K. Bagewadi introduced the Chief Guest

Prof. Snehal Pawar. The short term course was inaugurated by lighting the lamp.

Chief Guest Prof. snehal Pawar addressed the gathering and said about the

importance of E-Banking Services and



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Arts & Commerce College
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quoted many types of E-Banking Services. He also said about important practical knowledge in banks.


Principal Shri S.G.Sonnad gave the presidential remarks and highlighted different types of modern services available in the banks. He also explained about the importance of practical knowledge regarding the banking services. Finally motivated the students to complete the course and develop the knowledge. P.G.Bhatkhande proposed vote of thanks. Function ended with National Anthem.

Co-coordinator Dr. J.K.Bagewadi framed the Syllabus, which consists of 10 units. The topic covered in the syllabus is very much useful to the students to understand the technical concepts of modern banking such as electronic payment, How to operate ATM, Mobile banking, Telephone banking, RTGS, EFT, Net banking, and many other modern banking facilities. Practical knowledge regarding depositing of money and withdrawing of money from the bank is also given to the students by visiting the nearest bank branch.

According to the convenience of coordinator and the students time table was set according to the time table every Friday from 7th July 2019 to 22nd Sept 2019 between 3.00 pm. To 4.00 pm. classes were conducted to the B.Com IIIrd sem students to cover the syllabus. After completion of the syllabus the notice was circulated to give the information about the short term course examination to the student. The examination was conducted on Friday the 29th Sept 2019 between

marks were set for passing the examination. All most all the students appeared for the exam and Miss Netra Patil secured Ist Rank by scoring 93 Marks, Mr. Ashwini Kumbhar Secured II nd Rank by scoring 88 marks and Third rank goes to Miss Pooja Patil who scored 85 marks in the exam.

Valedictory function was conducted at the end of the short term course. Coordinator Dr. J.K.Bagewadi welcomed the dignitaries. Miss Netra Patil and Ashwini Kumbhar expressed their opinion regarding the course. They told that the short term course was helped them to get practical knowledge of banking sector. The certificates were distributed by the hands of our Principal Prof. S. G. Sonnad. The function ended by the vote of thanks proposed by Prof.P.G.Bhatkande. Prof. Snehal Pawar. In this way the short term course **“BANKING MANAGEMENT AND INSURANCE”** introduced by the Principal Shri S. G. Sonnad was really found very much useful to the students as well as to the coordinator.


(Dr. J.K. Bagewadi)
Co-ordinator


(Prof. S.G. Sonnad)
Principal
Principal
Maratha Mandals
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Khanapur 581302 Dist. Belgaum

Maratha Mandal's
Arts and Commerce College, Khanapur

Certificate Course in
Hotel and Catering Management

Year : 2019-20

BROUCHER

OBJECTIVES

- To inculcate habit of preparation of basic foods.
- To act on hotel management consultants, managers, operation of hotel and motel, restaurants, recreation and entertainment in the field of tourism industry

Duration of Course

Duration-3 Months ie.Max 30 Hours

Examination

Examination is based on the Syllabus of the
Course (50 Marks)

Certificate

After completion of course students will get a
Certificate


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Maratha Mandal's
Arts and Commerce College, Khanapur
Certificate Course on
Hotel and Catering Management (2019-20)

Objectives:

- To inculcate habit of preparation of basic foods.
- To act on hotel management consultants, managers, operation of hotel and motel, restaurants, recreation and entertainment in the field of tourism industry.

Outcomes:

- Student will learn how to prepare basic food items.
- Student can start their own catering business.
- Understands tourism industry.
- Student can start small restaurants.


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MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR
" Hotel & Catering Management "

(SHORT TERM COURSE)

Annual Report- 2019-20

Short Term Course on "Hotem & Catering Management" was introduced for B.Com IIIrd Year Students for the academic year 2019-20. Prof. Sandeep S Padhye was the Co-ordinator of this short term course. The information about the short term course was given to the students and 12 students were enrolled their names for the course.

BOS meeting of the short term course was held on 14th December 2019 in the Class room no.02 under the Presidentship of Prof.S.G.Sonnad, Principal of the college, Khanapur. Syllabus was framed by the BOS committee. Prof.Sandeep Padhye was the coordinator & Prof. Prof.P.G.Bhatkande, Shri.Subhash Deshpande were the members of BOS committee. Syllabus was framed by BOS committee for the course. There are 3 units in the syllabus. Even time table was set and according to the time table Thursday and Saturday classes were conducted at 1.30 pm. To 2.30 pm. The examination was conducted on 20th February 2020 at 1 pm to 2.30 pm. 50 marks question paper was set and 20 minimum marks were required to pass the exam. Answer papers were evaluated by Prof.P.G.Bhatkande

Short term course certificate distribution function was organized. The certificates were distributed by the hands of our Principal Prof.S.G.Sonnad and by the co-ordinator Prof.Sandeep Padhye. The function


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ended by the vote of thanks proposed by Prof.Sandeep Padhye. Mr
P.G.Bhatkande was the Programme Director.


Prof.Sandeep Padhye
Co-ordinator

Prof.S.G.Sonnad
Principal


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Arts & Commerce Colle
Khanapur

MARATHA MANDAL'S ART'S AND COMMERCE DEGREE
COLLEGE, KHANAPUR.

Certificate course on computer management
BROCHURE 2019-2020

Objectives

This course is design to gain computer skills in short period and students to gather more knowledge.

Duration of course

This course is of three months i.e. maximum 30 hours

Examination

Examination is based on the syllabus of this course. There will be objective type question of 25 marks.

Certificate

After qualification in the exam students will receive a certificate.


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Art's & Commerce College
Khanapur-59-302 Dist. Belgum
Belgum Dist. Belgum

MARATHA MANDAL ART'S AND COMMERCE DEGREE COLLEGE KHANAPUR

OBJECTIVES OF COMPUTER MANAGEMENT

- Updating or patching a computer operating system with the latest updates and fixes
- Installing, configuring and executing anti-virus/antimalware software on a computer to identify, remove and provide protection against malicious attacks
- Managing all components on the computer in relation to drivers, permissions and basic functioning
- Creating and managing users
- Troubleshooting hardware, software and/or network and internet errors
- Using disk defragmentation and disk cleanup services to remove unnecessary data and improve disk response
- Enabling, disabling and optimizing startup and background applications to increase/maintain



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MARATHA MANDAL ART'S AND COMMERCE DEGREE COLLEGE KHANAPUR

OUTCOME OF COMPUTER MANAGEMENT

PO1: Design and develop applications to analyze and solve all computer science related problems

PO2: Involve in perennial learning for a continued career development and progress as a computer professional

PO3: Communicate effectively and present technical information in oral and written reports

PO4: Apply information technology to variety of systems including financial, production and manufacturing system

PO5: Be acquainted with the contemporary issues, latest trends in technological development and therapy innovate new ideas in the IT sector

PO6: Describe and analyze current and relevant advances in computer hardware and software

PO7: Analyze system requirements for a variety of computer applications


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MARATHA MANDAL'S
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COMPUTER MANAGEMENT - (SHORT TERM COURSE)

Annual Report- 2019-2020

Short Term Course on "COMPUTER MANAGEMENT" was introduced for BCOM 1ST Sem & Students for the academic year 2019- 20 under the guidance of prof S.G.Sonnad , Principal of Maratha Mandal Arts and Commerce College, Khanapur prof Snehal Pawar was the Co-ordinator of this short term course. The information about the short term course was given to the students and 17 students were enrolled their names for the course.

Inaugural function of the short term course was held on 7 sep 2022-23 in the function hall under the Presidentship of Prof. Snehal Pawar Principal of the college, Khanapur Prof.V.M.Tirlapur madam was the Chief Guest of this function. Prof. S.S.kurani welcomed the dignitaries on the Dias & students and introduced the chief guest of this function. The course was inaugurated by lighting the lamp. Prof.V.M.Tirlapur madam spoke about the importance of Computer Prof. Manohar patil expressed the views regarding the course activities are more important to every one. The function ended by the vote of thanks proposed by . Prof. K R gudi was the Programme Director.

Syllabus was framed by Prof. Snehal Pawar for the course. There are 5 units in the syllabus, which will help the students to understand the importance of


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Computer Management etc. Even time table was set and according to the time table Monday and Tuesday classes were conducted at 1.30 pm. To 2.30 pm. From sept 6 to nov 30th to 2018 ,25 classes were engaged to complete the syllabus. After completed the syllabus the notice was circulated to give the information about the short term course examination to the student. The examination was conducted on 13th 2023 at 10 am to 01 pm. 100 marks question paper was set and minimum 40 marks were required to pass the exam. Answer papers were evaluated by Prof k.r. gudi and Miss. Jyoti murgod & Miss. feby fernandis (B.A I) had scored 92 marks and got the first rank, Miss. Poonam mangikar (B. com I) had scored 87 marks and got the second rank and Miss. Preeti patil (B.com I) had scored 83 marks and got the third rank in the examination of Computer Management short term course.

In the valedictory function the certificates were distributed by the hands of Principal Prof. S. G.Sonnad by the co-ordinator Prof.Snehal Pawar. The function ended by the vote of thanks proposed by Prof. D B Vaddebail. Miss. Arati Naik was the Programme Director.


Prof. Snehal Pawar
Co-coordinator


Prof. S.G.Sonnad
Principal
Mangal Dal's
Arts & Commerce College
Khanapur 591302 Dist. Belgaum

BROCHURE 2019 - 20

**MARATHA MANDAL'S ARTS AND COMMERCE COLLEGE,
KHANAPUR.**

SHORT TERM COURSE ON YOGA

OBJECTIVES

**THIS COURSE IS DESIGN TO GAIN YOGA SKILLS IN SHORT
PERIOD AND STUDENTS TO GATHER MORE KNOWLEDGE.**

DURATION OF COURSE

THIS COURSE IS OF THREE MONTHS i.e. Maximum 30 HOURS

EXAMINATION

**EXAMINATION IS BASED ON THE SYLLABUS OF THIS
COURSE. THERE WILL BE OBJECTIVE TYPE QUESTION OF 25
MARKS.**

CERTIFICATE

**AFTER QUALIFICATION IN THE EXAM STUDENTS WILL
RECEIVE A CERTIFICATE.**


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**MARATHA MANDAL'S
ARTS & COMMERCE COLLEGE, KHANAPUR.
SHORT TERM COURSE ON YOGA**

2019-20

Programme Outcomes (POs)

PO-01	To make the graduate to understand basics of Yogic science.
PO-02	To provide basic techniques of yoga
PO-03	To train the student for better employment opportunity.

Programme Specific Outcomes (PSOs)

PSO-01	Upgrading of skills in the subject Yogic science.
PSO-02	Better career prospects.
PSO-03	Better understanding of Yogic science.


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Maratha Mandal's
Arts & Commerce College, Khanapur.

YOGA
SHORT TERM COURSE-2019-20


2-8-2019

TIME: 2.00 PM

Report on

Inaugural function of YOGA Short term course

The Maratha Mandal's Art's and Commerce College Khanapur. A Short term Course was organized between 09th to 20th September. The Short term Yoga Course was organized by the Department of Physical education and sports of Maratha Mandal's Arts and Commerce College, Khanapur. The inaugural ceremony of the Short term YOGA course was organized on 09th September 2019 at 2.00 p.m. with Prof. S. G. Sonnad Principal of the College, as the President of the function and Dr. M. Mulla the Assistant Professor, Maratha Mandal Arts and Commerce College, Khanapur, as the chief guest and Prof. V. A. Kulkarani was the Co-ordinator of this YOGA Short term Course. This course was inaugurated by lighting the lamp. Dr. D. M. Mulla gave information regarding YOGA, importance of yoga and how to do it and how to achieve goal by doing daily yoga and meditation. The function ended by the Vote of thanks proposed by Miss. Prerana Gurav. Mr. Datta Kumbhar was the Programme Director.


Prof. K. A. Gurav
Co-ordinator

Prof. S. G. Sonnad
Principal


Principal
Maratha Mandal's
Arts & Commerce College
Khanapur-59 302 Dist. Belgaur

**MARATHA MANDAL'S ARTS AND COMMERCE COLLEGE
KHANAPUR**

CERTIFICATE COURSE IN

"FUNCTIONAL HINDI"

BROCHURE – 2019-20

OBJECTIVES

THIS COURSE IS DESIGNED TO GAIN THE KNOWLEDGE OF OFFICIAL
LANGUAGE, OFFICIAL LETTERS, TRANSLATION

&

TO IMPROVE THE COMMUNICATION SKILL IN HINDI

DURATION OF COURSE

THIS COURSE IS OF 3 MONTHS (MAXIMUM 30 HOURS)

EXAMINATION

EXAMINATION IS BASED ON THE SYLLABUS OF THIS COURSE. THERE W
BE ESSAY TYPE QUESTION OF 100 MARKS

CERTIFICATE

STUDENTS WILL RECEIVE THE CERTIFICATES ATFTER PASSED THE EXAM


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Arts & Commerce College

**MARATHA MANDAL'S ARTS AND COMMERCE COLLEGE,
KHANAPUR**

FUNCTIONAL HINDI

OBJECTIVES OF THE SHORT TERM CERTIFICATE COURSE

- To create ability to understand and express themselves in Hindi language
- To provide the necessary language skills to effectively communicate and interact in hindi in non speaking area.
- Teach various literary forms of Official and unofficial letter writing
- Create awareness of standard writing in Hindi & do translation on their own
- Students can start their career as a Translator


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**MARATHA MANDALS ARTS AND COMMERCE COLLEGE,
KHANAPUR**

OUTCOME OF THE CERTIFICATE COURSE	
	"FUNCTIONAL HINDI"
1	Able to understand the meaning & importance of functional Hindi
2	Able to understand the National language & official language.
3	Able to learn & apply the skill of translation.
4	Able to understand & use the official letters.
5	Able to speak , Write & to understand the Hindi Language.
6	Able to communicate in Hindi .


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MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR

"Functional Hindi"

(SHORT TERM COURSE)

Annual Report- 2019-2020

Short Term Course on "Functional Hindi" was introduced for B. A.Vth Sem & Students for the academic year 2019-20 under the guidance of Prof. S. G. Sonnad , Principal of Maratha Mandal Arts and Commerce College, Khanapur. Dr. R.S.Tirvir was the co-ordinator of this short term course. The information about the short term course was given to the students and 23 students were enrolled their names for the course.


BOS meeting of the short term course was held on 20 July 2019 in the Class room no.08 under the Presidentship of Prof S.G.Sonnad, Principal of the college, Khanapur. Syllabus was framed by the BOS committee. Dr. R.S.Tirvir was the coordinator & Dr.D. M. Mulla (HOD of Hindi Dept.) & Dr.Rampure,MM Arts,science, commerce college,Belagavi, were the members of BOS committee. Syllabus was framed by the committee for the course. There are 5 units in the syllabus, which will help the students to understand the importance of functional hindi, Role of hindi as a National Language, Role of Hindi in Railway department, as well as in Banking sector,translation etc. Even time table was set and according to the time table Friday and Saturday classes were conducted at 1.30 pm. To 2.30 pm. From 03th August to 19 October, 30 classes were engaged to complete the syllabus. After completed the syllabus BOE meeting was conducted to discuss



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about the exam. The notice was circulated to give the information about the short term course examination to the student. The examination was conducted on 25th October 2019 at 11 am to 02 pm. 100 marks question paper was set and minimum 40 marks were required to pass the exam. Answer papers were evaluated and Miss. Shruti Gavade (B.A III) had scored 96 marks and got the first rank. Miss. Jayashree Ambewadkar (B. A III) had scored 95 marks and got the second rank and Miss. Deepali Paneri (B.A III) had scored 93 marks and got the third rank in the examination of functional hindi, short term course.

short term course certificate distribution function was organized. The certificates were distributed by the hands of our Principal Prof. S.G.Sonnad and Dr. R.S. Tirvir. The function ended by the vote of thanks proposed by Dr. R.S.Tirvir. Miss. Shruti Gavade was the Programme Director.


Dr.R.S.Tirvir
Co-ordinator


Prof. S. G. Sonnad
Principal
Maratha Mandal's
Arts & Commerce College
Kharadgaon

**MARATHA MANDAL'S ARTS AND COMMERCE
COLLEGE, KHANAPUR**

Certificate course on Beauty Parlor & Nutrition Course

BROCHURE 2019-20

*** Objectives ***

- The objectives of the beautician Course is developing the student's practical skill and theoretical knowledge professional attitudes to get success in the beauty industry.
- Encouraging women to develop entrepreneurial skills, which in turn, would make them self-dependent.

*** Duration of Course ***

This course is of 3 months i.e. Maximum 30 hours

*** Examination ***

Examination is based on the syllabus of this course.
There will be essay types question of 20 marks.

*** Certificate ***

After qualification in the exam students will receive a certificate.



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**MARATHA MANDAL'S ARTS AND COMMERCE COLLEGE,
KHANAPUR**

Short term Course

Beauty Parlor & Nutrition Course

2019-20

EARNING OUTCOMES:

- Identify various career opportunities and methods within the beauty sector.
- Demonstration on storage of products, tools and equipment safely and at proper place.
- Identify different services in beauty therapy.
- Prepare and maintain work area.
- Demonstrate the knowledge of the action of facial , neck and shoulder muscles.
- Demonstrate the knowledge of anatomy of hands, nail, and feet.
- Demonstrate the knowledge and skill of basic depilation services threading.
- Preparation of status checklist for cleaning and safety of beauty parlor .
- With the of knowledge of sources Nutrient food they can maintain health of customers.


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MARATHA MANDAL'S ARTS AND COMMERCE COLLEGE, KHANAPUR

Short term Course

Beauty Parlor & Nutrition Course

2019-20

OBJECTIVES

- The objectives of the beautician Course is developing the student's practical skill and theoretical knowledge professional attitudes to get success in the beauty industry.
- To improve their self-confidence to start a business.
- Encouraging women to develop entrepreneurial skills, which in turn, would make them self-dependent.
- To empower the women and equip them with tools to become self-reliant through beautician course program.
- Beautician course can help them earn more income and become economically self-sufficient and independent.
- To provide valuable skills which would help these women come out of poverty.
- Empowerment of the Youth to conduct more Profitable in beauty field.
- It will help to promote health and reduce the risk of developing Chronic Disease by Encouraging People to consume helpful diets and to achieve and maintain healthy body weight.
- It also help to give you specific instruction on what foods you will be eating and exactly when you will be eating them.
- It helps participants learn to make healthy food choices improve energy and alertness, reduce disease and illness risk and gain knowledge of nutrients.


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**MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR**

BEAUTY PARLOUR & NUTRITION COURSE -

(SHORT TERM COURSE)

Annual Report- 2019-20

Short Term Course on 'BEAUTY PARLOUR & NUTRITION COURSE' was introduced for B.com and B.A & Students for the academic year 2019-20 under the guidance of PROF.S.G.SONNAD , Principal of Maratha Mandal's Arts and Commerce College, Khanapur Prof. S .K. PAWAR was the Co-ordinator of this short term course. The information about the short term course was given to the students and 16 students were enrolled their names for the course.

Inaugural function of the short term course was held on 5th July 2018 in the function hall under the President of Prof. S. D. Sonnad, Principal of the college, Khanapur. Prof. Pradnya madam was the Chief Guest of this function. Prof. R.S.TIRVIR welcomed the dignitaries on the dias & students and introduced the chief guest of this function. The course was inaugurated by lighting the lamp. Prof pradnya spoke about the importance of Health & beauty. Prof. S. k Pawar expressed the views regarding the Beauty & Nutrition course activities are more important of every one. Syllabus was framed by Prof. S.K.PAWAR for the course. There are 13 units in the syllabus, which will help the students to understand the importance of Beauty parlor a & we teach most important topic of beauty parlor and nutrient course even time table was set and according to the time table

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Thursday, Friday & Saturday classes were conducted at 2.30 pm. To 3.30 pm. From July - October - every Thursday Friday and Saturday:- classes were engaged to complete the syllabus. After completed the syllabus the notice was circulated to give the information about the short term course examination to the students. The examination was conducted on 24th October 2019-20 at 1 pm to 02 pm. 100 marks question paper was set and minimum 40 marks were required to pass the exam. Answer papers were evaluated by Prof. S. K. PAWAR Miss. Vaishnavi Patil had scored 95 marks and got the first rank, Miss. Sheela Patil had scored 93 marks & Miss. Mayuri Khalade and in the examination of Beauty Parlor & Nutrition Course.

In the valedictory function the certificates were distributed by the hands of Principal Prof. S. D. Sonnad and by the Prof. S. K. PAWAR co-ordinator The function ended by the vote of thanks proposed by Prof. Y. S. Dhabali Miss. Arati Patil was the Programme Director.


Prof.S.K.PAWAR
Co-ordinator


Prof. S. D. Sonnad
Principal
Maratha Mandal's
Arts & Commerce College
Khanapur 591302 Dist. Belgachhi

Maratha Mandal'S Arts and
Commerce College Khanapur

Certificate course on Tailoring

2019 -2020
BROCHURE

***Objectives**

This course is design to gain Tailoring skills in short period and students to gather more knowledge

***Duration of course**

This course 3 moths i.e. Maximum 30hours

***Examination**

Examination is based on the syallabus of this course of 50 marks.

***Certificate**

After Course in the exam students will receive a certificate


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Maratha Mandal's
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(Tailoring Short Term Course)

OBJECTIVES OF TAILORING SHORT TERM COURSE

1. To Impart Knowledge of Machines and tools used for sewing.
2. To acquire the knowledge of taking Measurements , Standardize and different size charts.
3. To learn about the various garments and the way they are attached to finish a garments.
4. To Learn Different types of finishing in garments construction(Hand and Machine)

OUT COMES

1. Students will gain basic understanding of garments ,machines and their use in apparel and fashion industry
2. Students will be able to know about the different size charts and will be able to take measurements of the person
3. Students will develop an understanding of how different constructional tools help to make a perfect garment.
4. Students will be able to describe their garment in more professional manner ,by using the correct terminology


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MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR

TAILORING - (SHORT TERM COURSE)

Annual Report- 2019-20


Short Term Course on "TAILORING" was introduced for B BOM B 1ST Sem & Students for the academic year 2019-'20 under the guidance of prof S.G.Sonnad , Principal of Maratha Mandal Arts and Commerce College, Khanapur prof K.R.GUDI was the Co-ordinator of this short term course. The information about the short term course was given to the students and 17 students were enrolled their names for the course.

Inaugural function of the short term course was held on 7 sep 2019-20 in the function hall under the Presidentship of prof K. R..gudi Principal of the college, Khanapur Prof.V.M.Tirlapur madam was the Chief Guest of this function. Prof. S.S.kurani welcomed the dignitaries on the dias & students and introduced the chief guest of this function. The course was inaugurated by lighting the lamp. Prof.V.M.Tirlapur madam spoke about the importance of tailoring prof pranali sawant expressed the views regarding the course activities are more important to every one. The function ended by the vote of thanks proposed by . Prof. K R gudi was the Programme Director.


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2019, 25 classes were engaged to complete the syllabus. After completed the syllabus the notice was circulated to give the information about the short term course examination to the student. The examination was conducted on 13th 2023 at 10 am to 01 pm. 100 marks question paper was set and minimum 40 marks were required to pass the exam. Answer papers were evaluated by Prof k.r. gudi and Miss. Sheetal Hundre (B.A I) had scored 90 marks and got the first rank, Miss. Poonam mangikar (B. com I) had scored 87 marks and got the second rank and Miss. Preeti patil (B.com I) had scored 83 marks and got the third rank in the examination of tailoring short term course.

In the valedictory function the certificates were distributed by the hands of Principal Prof S. K. sonnad by the co-ordinator Prof.K .R. Gudi sawant The function ended by the vote of thanks proposed by Prof. D B Vaddebail. Miss. Arati Naik was the Programme Director.


Prof. K .R. gudi
Co-ordinator


PROF.S.G.SONNAD
Principal
Maratha Mandale
Arts & Commerce College
Khanapur 591302 Dist. Belgum

**MARATHA MANDAL
ARTS AND COMMERCE COLLEGE, KHANAPUR**

Certificate course on

2019-20

Objectives of the course:

1. conservation of critical environmental resources
2. inter - generational equity
3. efficiency in environmental resources Use
4. enhancement of resources

Duration of Course

This course is of 3 Months that is maximum 30 Hours

Examination

Examination is based on the syllabus of this course. The maximum marks is 100 there will be 7 long answer questions out of which 5 has to be written and each carries 20 marks

Issue of Certificate

The certificate will be issued to the students after completing the course and securing minimum 35 marks in the examination


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MARATHA MANDAL'S
ARTS AND COMMERCE COLLEGE, KHANAPUR

ENVIRONMENT SCIENCE STUDY

CERTIFICATE COURSE

2019-20

OBJECTIVES:

- Student will integrate knowledge from multiple disciplines representing physical and life sciences perspectives political and economic perspectives , and social and cultural perspectives, on humans interactions with their environment.
- Students will contribute to and facilitate interdisciplinary research and problem solving, through independent and collaborative work.
- Student will use quantitative and qualitative research tools And techniques to analyze, implement , envision, assess and report sustainability efforts.


Principal
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MARATHA MANDAL'S
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ENVIRONMENT SCIENCE STUDY

CERTIFICATE COURSE

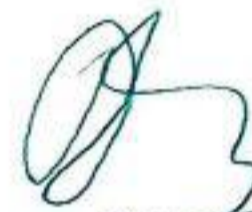
2019-20

LEARNING OUTCOMES

- Student will be able to Articulate the interconnected and inter-Disciplinary nature of environmental studies.
- Demonstrate an integrative approach to environmental issues with a focus on sustainability.
- Use critical thinking, problem solving, and methodological approaches of the social sciences, natural Sciences, and humanities in environmental problem solving.
- Communicate complex environmental information to both technical and non- technical audiences.


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- Understand the evaluate the global scale of environmental prombles.
- Reflect critically on their roles, responsibilities and indentities as citizens, consumers and environmental actors in a complex interconnected world.



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**MARATHA MANDAL'S ARTS AND COMMERCE COLLEGE,
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**"ENVIRONMENTAL STUDIES"
(SHORT TERM COURSE)**

Annual Report

Short Term Course on Environmental Studies Course was introduced for B.A II semester Students for the academic year 2019-2020 under the guidance of Prof. S. G. Sonnad the co-ordinator of this course is Prof. B. M. Patil. Information about the short term course was given to the students and 20 students from B.A II Sem. enrolled their names for the course. The short term course was inaugurated on 24 Dec 2019 Principal Prof. S. G. Sonnad was the President and Prof. K. A. Gurav, was the Chief Guest, Prof. B. M. Patil welcomed, Mr. Ramesh proposed vote of thanks and Miss. Aarati Naik was the program director. Chief Guest Prof. K. A. Gurav said that environment is very important us. Organize tree planting days at college and tell students why trees are important to the environment.

Syllabus was framed for the course in the syllabus there are 5 units which will help the students to work on importance of Environmental Studies in his life. Even time table was set and according to the time table weekly 1 days classes where conducted at 8.30 pm. To 9.30 pm. 25 classes were taken to complete the syllabus both theory and practical classes. After completion of the syllabus notice was circulated to give information about short term course examination and exam was conducted on 03.04.2020 at 02.00pm to 03.00pm. 100 marks question paper was set and minimum 40 marks are required to pass the exam. Answer papers were evaluated and Miss. Aarati Naik got first rank, Miss. Ruksar M. Dhamnekar got second rank and Miss. Shruti P. Akkolkar got third rank. In the Valedictory function certificates were distributed by the hands of our Principal Prof. S. G. Sonnad. Lastly I am very much thankful to the

Principal Prof. S. G. Sonnad for giving me this opportunity to work as co-ordinator of Short Term Course on Environmental Studies Course.

(Prof. B. M. Patil)
Co-ordinator


(Prof. S.G. Sonnad)
Principal
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